



TPCT's College of Engineering, Solapur Road, Osmanabad.

Date: 25/01/2021
C. No: COE-20-21

ACADEMIC CALENDAR – A.Y. 2020- 21 (Part-I) (DBATU)

Activity Plan for
[F.Y. (All), S.Y. (All DSE) & M. Tech.]



Sr. No	Date	Activity	Dept.	Responsibility	Remarks
Pre-Commencement Activities					
A	18/01/2021 To 31/01/2021	Induction Program	All	HOD(BSH)	Induction program should be planned as per DBATU guidelines.
	24/01/2021	Parents' Meet	FYBTech	HOD(BSH)	-
	27/01/2021	Class Room Maintenance & Readiness	All	HOD	HODs should notify to authorities, in time and monitor the Progress
		Procurement of Student Facilities & Amenities.	All	Management coordinator, Store I/C, Principal	
		Filling of Time Table in ERP software	All	Dept. TTC Member	TTC member should be in touch with system administrator.
		Display/Distribution of Time Table to Students/ Faculty & on college website	All	HOD & Website coordinator	Dean academics should verify it [Class, Lab., Master Time Table]
		Display of Divisions/Roll No/ Batches	FE/SE/B.Pharm Depts.	Office	The duly signed student list to be forwarded to depts.
Completion of Preventive / Breakdown Maintenance, Calibration, Installation of software etc.	Admin	Maintenance Engineer System Staff, Technical, Lab assts	Lab in charges should be in touch with system staff. HOD need to verify and submit completion report to principal		

23/01/2021	Course File Verification by HOD	All Depts.	HOD	HOD insures CO, PO & their attainment by subject in course file.
	Display of teaching plan in ERP	All	All faculties/HODs	-
	Academic Affairs Committee Meeting (Online)	All Depts.	Dean Academics	-
	Course File Verification by Dean Academics	All	Dean Academics	Dean Academics verify contents & keep record.
29/01/2021	Course File Verification by Principal	All	Principal	-
	Faculty Meeting about Academic & Other activities to be carried out during the term (Online)	All		-
	Clearing dues, College fees etc. by Students	All	CC/DAC/HOD	-
	Department Mentor Meeting-1 (Online)	All Depts.	HOD(BSH)	The report of meetings needs to be kept ready.
01/02/2021	Commencement of Classes (By ONLINE/OFFLINE MODE)	All	-	-
	HOD's Address (Online) to students-Information about department facilities and policies	All Depts.	HOD	Undertaking for Attendance from students has to be collected
19/02/2021	Holiday- Shiv Jayanti			
20/02/2021 (2pm-5pm)	Expert Talk - (Online) for FY & SY B Tech (All) - Experts from Industry/Teaching/ Research	All Depts.	DAC/TPO/HOD	HOD in concerned with TPO arrange the same
27/02/2021	Monthly review meeting of academic activities	All Depts.	Principal, Dean Academics, HODs	-
	Parent's Meet (Online)	All Depts.	HOD/Dean Academics	-
	Monthly review meeting of academic activities (Online)	All Depts.	Principal, Dean Academics, HODs	-
01/03/2021	Self Defense Training for Female Students	All Depts.	Grievances Cell	-
	Department Mentor Meeting-2 (Online)	All Depts.	All staff	The report of meetings needs to be kept ready.
07/03/2021	*Attendance Shortage List-I	All	CC/DAC/HOD	

08/03/2021	Display of First Periodic & Mid-Semester Tests-I Marks	All Depts.	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & Internal Class Test-I Performance	All Depts.	CC/DAC/HOD	-
	Online Feedback - 1	All Depts.	ERP coordinator/ CC/HODs	-
11/03/2021 to 15/03/2021	Mid-Semester Examinations	UG & PG (Engg)	CC/DAC/HOD	-
18/03/2021 to 20/03/2021	Remedial Classes	All	CC/DAC/HOD	-
29/03/2021	Holiday- Dhulivandan			
29/03/2021	Online Feedback - 2	All Depts.	ERP coordinator/ CC/HODs	-
14/04/2021	Holiday-Dr. Babasaheb Ambedkar Jayanti			
15/04/2021 to 18/04/2021	Term Work Certification & Submission	All Depts.	CC & Sub. Teacher	Improvement Test, Term Work Certification & Submission
	Laboratory Mock Test	All Depts.	Faculties	Laboratory Mock Test
	Online Feedback - 2	All Depts.	ERP coordinator /CC/HODs	Online Feedback - 2
24/04/2021	End of Classes	All Depts.	-	-
25/04/2020	Notification of Final Detention List	All Depts.	HOD	
	Submission of Model Question Paper to Students & Library		Librarian/HOD	Librarian is need to make available these to students
	Letters & SMS to Parents @ Attendance & Internal Class Test-I Performance		CC/DAC/HOD	-

26/04/2021 to 29/04/2021	Practical Examinations	UG & PG (Engg)	Dean Examination	Dean Exam is need to display exam schedule in concerned with university
29/04/2021	Sub. of certificates (STTP/Conf./Workshop etc.) to dept.	All Depts.	Faculties	-
	Submission of course file, CC's notebook to department	All Depts.	Faculties & CCs	-
30/04/2021 to 02/05/2021	Preparation Leave	All	-	-
03/05/2021 to 12/05/2021	End Semester Examination			Dean Exam is need to display exam schedule in concerned with university
20/05/2021	Result Declaration	-	-	-
-	Supplementary Examination	All UG & PG	Dean Examination	Dean Exam is need to display exam schedule in concerned with university
-	Remedial Examination			
17/05/2021	Start of 2 nd Term			

Direct Admitted, Second Year Students Semester-III

1. There will be only three subjects taught from Semester-III during period of one month (1st Feb-28th Feb, 2021)
2. Remaining subjects of Sem-III will be given in self-study mode (can choose the same subjects from identified online platforms by University), which students have to complete during 3rd and 4th Semester. Portal will be open for uploading the marks throughout 4th Semester.
3. These students will join to 4th Semester from 1st March 2021 with regular students.
4. Though 4th semester for regular second year is starting from 15th of February, 2021, practical of 3rd semester will be conducted during 15th -28th February, 2021. The regular teaching of 4th semester will start from 1st March 2021.

N.B.

* Students having attendance (online/offline) less than 75% before the declaration of Attendance Shortage List shall not be allowed for respective MSE.

** Students should clear their tuition fee for A.Y. 2020-2021 in complete on or before 1st Feb. 2021. Failure to this, these students will not be allowed for tests, participate in Training & placement activities.

- Faculties should practice interactive & innovative methods in the online/offline classes as defined in their course files.
- Faculties should cover 100% syllabus as per University Question Paper to score full marks.
- Faculties should maintain daily online class conduction report with date & number of students present.
- Faculties should join 5 minutes before their respective classes & also complete lecture within time.
- Faculties should fulfill all activities / events / workshops as assigned to them by HOD / Principal.
- Class Counselor should maintain records of students counseling in a separate diary for meetings.
- Faculties should make alternative arrangements of online class / lab before availing CL/SPL without fail.
- 100% online/offline Lab. Conduction & attendance is mandatory for submission of term work.



Dr. D. D. Date
Dean Academics



Dr. V. V. Mane
Principal
Dr. V. V. Mane
INC. Principal
College of Engineering
Omanabad

Copy to

1. CEO, TPCT
2. Deans / All HOD's - for necessary actions
3. Staff Circulation Copy
4. Office Copy
5. Notice Board
6. Web Copy

Summary: 1) Total Working Days: 70

- 2) Examination, Placement, Training, Workshop, FDP, and R & D activities are mentioned however separate schedule can be maintained by respective heads.
- 3) Expected Instructional days: 65