

TPCT's College of Engineering, Solapur Road, Osmanabad.

Date: 16/08/2021

C. No: COE-21-22

ACADEMIC CALENDAR – A.Y. 2021- 22(Part-I) **(DBATU)**

Activity Plan for

B. Pharmacy (Second & Third Year)



Sr. No	Date	Activity	Dept.	Responsibility	Remarks
Pre-Commencement Activities					
	11/08/2021	Class Rooms, Labs Readiness for online/offline mode	Pharmacy	HOD	HODs should notify to authorities, in time and monitor the Progress
		Procurement of Student Facilities & Amenities.	Pharmacy	Management coordinator, Store I/C, Principal	
		Filling of Time Table in college ERP	Pharmacy	Dept. TTC Member	TTC member should be in touch with system administrator.
		Display/Distribution of Time Table to Students/ Faculty & on college website	Pharmacy	HOD & Website coordinator	Dean academics should verify it [Class, Lab., Master Time Table]
		Display of Divisions/Roll No/ Batches	Pharmacy	Office	The duly signed student list to be forwarded to depts.
		Completion of Preventive / Breakdown Maintenance, Calibration, Installation of software etc.	Admin	Maintenance Engineer, ERP System Staff, Technical, Lab assts	Lab in charges should be in touch with system staff. HOD need to verify and submit completion report to principal

12/08/2021	Course File Verification by HOD	Pharmacy	HOD	HOD insures CO, PO & their attainment by subject in course file.
	Display of teaching plan in ERP	Pharmacy	All faculties/HODs	-
	Academic Affairs Committee Meeting (Online)	Pharmacy	Dean Academics	-
	Course File Verification by Dean Academics	Pharmacy	Dean Academics	Dean Academics verify contents & keep record.
13/08/2021	Course File Verification by Principal	Pharmacy	Principal	-
	Faculty Meeting about Academic & Other activities to be carried out during the term (Online)	Pharmacy		-
	Clearing dues, College fees etc. by Students	Pharmacy	CC/Mentor/DAC/HOD	-
	Department Mentor Meeting-1 (Online)	Pharmacy	HOD	The report of meetings needs to be kept ready.
17/08/2021	Commencement of Classes (By ONLINE/OFFLINE MODE) For Third Year	Pharmacy	-	-
	HOD's Address (Online) to students-Information about department facilities and policies	Pharmacy	HOD	Undertaking for Attendance from students has to be collected
30/08/2021 (2pm-5pm)	Expert Talk - (Online) for TY B Pharmacy - Experts from Industry/Teaching/ Research	Pharmacy	DAC/TPO/HOD	HOD in concerned with TPO arrange the same
06/09/2021	Monthly review meeting of academic activities (Online)	Pharmacy	Principal, Dean Academics, HOD	-
	Parent's Meet (Online)	Pharmacy	HOD/Dean Academics	-
13/09/2021 (Tentative)	Commencement of Classes (By ONLINE/OFFLINE MODE) For Second Year	Pharmacy	-	-
	HOD's Address (Online) to students-Information about department facilities and policies	Pharmacy	HOD	Undertaking for Attendance from students has to be collected
25/09/2021	Self Defense Training for Female Students (Online)	All Depts.	Grievances Cell	-
	Department Mentor Meeting-2 (Online)	All Depts.	HOD	The report of meetings needs to be kept ready.

01/10/2021	*Attendance Shortage List-I	Pharmacy	CC/DAC/HOD	-
02/10/2021	Holiday/Festival- Mahatma Gandhi Jayanti	-	-	-
03/10/2021 (2pm-5pm)	Expert Talk - (Online) for SY B Pharmacy - Experts from Industry/Teaching/ Research	Pharmacy	DAC/TPO/HOD	HOD in concerned with TPO arrange the same
08/10/2021	Parents' Meet	Pharmacy	CC/DAC/HOD	-
04/10/2021 To 09/10/2021	First Sessional Examination [Theory] For Third Year	Pharmacy	CC/DAC/HOD	-
11/10/2021 To 14/10/2021	Display of First Sessional Marks (Third Year)	Pharmacy	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & First Sessional (Third Year) Examinations Performance	Pharmacy	CC/DAC/HOD	-
	Online Feedback – 1 (Third Year)	Pharmacy	ERP coordinator/ CC/HOD	-
15/10/2021	Holiday/Festival- DASARA	-	-	-
15/10/2021 To 18/10/2021	Quiz through ERP only	Pharmacy	All Faculty	-
19/10/2021	Holiday/Festival- Id-E-Milad	-	-	-
04/11/2021 To 06/11/2021	Holiday/Festival- DIWALI	-	-	-
12/11/2021	*Attendance Shortage List-II	Pharmacy	CC/DAC/HOD	-
19/11/2021	Holiday/Festival- Guru Nanak Jayanti	-	-	-
22/11/2021 To 27/11/2021	First Sessional examination [Theory] For Second Year	Pharmacy	CC/DAC/HOD	-
28/11/2021 To 30/11/2021	Display of First Sessional Marks (Second Year)	Pharmacy	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & First Sessional (Second Year) Examinations Performance	Pharmacy	CC/DAC/HOD	-
	Online Feedback – 1 (Second Year)	Pharmacy	ERP coordinator/ CC/HOD	-
01/12/2021 To 10/12/2021	Exam Form Filing For Third Year	Pharmacy	Office	-

06/12/2021 To 11/12/2021	Second Sessional Examination[Theory] For Third Year	Pharmacy	CC/DAC/HOD	-
12/12/2021 To 14/12/2021	Display of Second Sessional Marks (Third Year)	Pharmacy	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & Second Sessional (Third Year) Examinations Performance	Pharmacy	CC/DAC/HOD	-
	Online Feedback – 1 (Third Year)	Pharmacy	ERP coordinator/ CC/HOD	-
	Remedial Classes (Third Year)	Pharmacy	CC/DAC/HOD	-
13/12/2021	Notification of Final Detention List for Third Year	Pharmacy	HOD	-
	Submission of Model Question Paper of Third Year to Students & Library	Pharmacy	Librarian/HOD	Librarian is need to make available these to students
13/12/2021 To 15/12/2021	University Tech Fest 2021	UG	Tech fest Coordinator	Tech Fest Coordinator should act as per DBATU schedule
13/12/2021 To 18/12/2021	Uploading of Internal Marks for Third Year	Pharmacy	CC/DAC/HOD	-
18/12/2021	End of Classes for Third Year	Pharmacy	-	-
25/12/2021	Holiday/Festival- Chirstmas Day	-	-	-
03/01/2022 To 08/01/2022	Exam Form Filing For Second Year	Pharmacy	Office	-
10/01/2022 To 13/01/2022	Second Sessional Examination [Theory] For Second Year	Pharmacy	CC/DAC/HOD	-
14/01/2022	Holiday/Festival- Makar Sankranti	-	-	-
14/01/2022	Notification of Final Detention List for Second Year	Pharmacy	HOD	-
	Submission of Model Question Paper of Second Year to Students & Library	Pharmacy	Librarian/HOD	Librarian is need to make available these to students

14/01/2022 To 16/01/2022	Display of Second Sessional Marks (Second Year)	Pharmacy	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & Second Sessional (Second Year) Examinations Performance	Pharmacy	CC/DAC/HOD	-
	Online Feedback – 1 (Second Year)	Pharmacy	ERP coordinator/ CC/HODs	-
	Remedial Classes (Second Year)	Pharmacy	CC/DAC/HOD	-
	Term Work Certification & Submission	Pharmacy	CC & Sub. Teacher	Improvement Test, Term Work Certification & Submission
	Laboratory Mock Test	Pharmacy	Faculties	Laboratory Mock-Test
14/01/2022 To 17/01/2022	Uploading of Internal Marks for Second Year	Pharmacy	CC/DAC/HOD	-
15/01/2022	End of Classes for Second Year	Pharmacy	-	-
18/01/2022	Sub. of certificates (STTP/Conf./Workshop etc.) to dept.	Pharmacy	Faculties	-
	Submission of course file, CC's notebook to department	Pharmacy	Faculties & CCs	-
20/12/2021 To 27/12/2021 (For Third Year) And 17/01/2022 To 22/01/2022 (For Second Year)	End Semester Practical Examinations	Pharmacy	Dean Examination	Dean Exam is need to display exam schedule in concerned with university
29/12/2021 To 08/01/2022 (For Third Year) And 25/01/2022 To 31/01/2022 (For Second Year)	End Semester Theory Examinations	Pharmacy	Dean Examination	Dean Exam is need to display exam schedule in concerned with university

17/01/2022 (For Third Year) And 07/02/2022 (For Second Year)	Commencement of Next Semester(Even)	Pharmacy	-	-
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N.B.

* *Students having attendance (online/offline) less than 75% before the declaration of Attendance Shortage List shall not be allowed for respective SESSIONAL Examinations.*

** *Students should clear their tuition fee for A.Y. 2021-2022 in complete on or before 1st Sep. 2021. Failure to this, these students will not be allowed for tests, participate in Training & placement activities.*

- Faculties should practice interactive & innovative methods in the online/offline classes as defined in their course files.
- All faculties use only **college domain** to conduct theory & practical classes.
- Use **Virtual Tools/LMS** etc to conduct practical.
- **Instructors & Moderators** must be present in online laboratory load
- Faculties should cover 100% syllabus as per University Question Paper to score full marks.
- Faculties should join at right time as per time table for their respective classes.
- Faculties should fulfill all activities / events / workshops as assigned to them by HOD / Principal.
- Class Counselor should maintain records of students counseling in a separate diary for meetings.
- Faculties should make alternative arrangements of online class / lab before availing CL/SPL without fail.
- 100% online/offline Lab. Conduction & attendance is mandatory for submission of term work.



Dr. D. D. Date
Dean Academics



Dr. V. V. Mane
Principal
Dr.V.V.MANE
Principal
College of Engineering
Osmanabad 413501

Copy to

1. CEO, TPCT
2. Deans / All HOD's - for necessary actions
3. Staff Circulation Copy
4. Office Copy
5. Notice Board
6. Web Copy

Summary: 1) Total Working Days: 115

2) Examination, Placement, Training, Workshop, FDP, and R & D activities are mentioned. However separate schedule can be maintained by respective heads.

3) Expected instructional days: 75