

TPCT's College of Engineering, Solapur Road, Osmanabad.

Date: 17/08/2025
 C. No: COE-25-26

ACADEMIC CALENDAR – A.Y. 2025-26 (Part-I)

Activity Plan for First Year B. Technology



Sr. No	Date	Activity	Dept.	Responsibility	Remarks
Pre-Commencement Activities					
	04/08/2025 To 08/08/2025	Class Rooms, Labs Readiness	All	HOD	HODs should notify to authorities, in time and monitor the Progress
		Procurement of Student Facilities & Amenities.	All	Management coordinator, Principal & Store I/C,	
		Filling of Time Table in college ERP	All	Dept. TTC Member	TTC member should be in touch with system administrator.
		Display/Distribution of Time Table to Students/ Faculty & on college website	All	HOD & Website coordinator	Dean academics should verify it [Class, Lab., Master Time Table]
		Display of Divisions/Roll No/ Batches	All	Office	The duly signed student list to be forwarded to depts.
		Completion of Preventive / Breakdown Maintenance, Calibration, Installation of software etc.	Admin	Maintenance Engineer, ERP System Staff, Technical, Lab assts	Lab in charges should be in touch with system staff. HOD need to verify and submit completion report to principal

14/08/2025	Course File Verification by HOD	All Depts.	HOD	HOD insures CO, PO & their attainment by subject in course file.
	Display of teaching plan in ERP	All Depts.	All faculties/HODs	-
	Academic Affairs Committee Meeting	All Depts.	Dean Academics	-
	Course File Verification by Dean Academics	All Depts.	Dean Academics	Dean Academics verify contents & keep record.
15/08/2025	Holiday - Independence Day	-	-	-
	Holiday - Parsi New Year	-	-	-
18/08/2025	Course File Verification by Principal	All Depts.	Principal	-
	Faculty Meeting about Academic & Other activities to be carried out during the term	All Depts.		-
	Department Mentor Meeting-1	All Depts.	HOD	The report of meetings needs to be kept ready.
19/08/2025 To 14/09/2025	Induction Program for First Year B Tech	All Discipline	HOD [BSH]	Schedule with details of program should be displayed & prepared by Dean Student welfare, NSS coordinator & HOD [BSH]
27/08/2025	Holiday - Ganesh Chaturthi Start of "Ternacha Raja Festival"	All Depts.	-	-
29/08/2025	Self Defense Training for Female Students	All Depts.	Grievances Cell	-
	Department Mentor Meeting-2	All Depts.	HOD	The report of meetings needs to be kept ready.
05/09/2025	Holiday - Eid-e-Milad	All Depts.	-	-
	Project Exhibition on the occasion of Teacher's Day	All Depts.	-	-
15/09/2025	Commencement of Regular Classes	All Discipline	-	-
	HOD's Address to students-Information about department facilities and policies	All Discipline	HOD	Undertaking for Attendance from students has to be collected
17/09/2025	Students competition for Poster Presentation, Robo etc.	All Depts.	DAC/TPO/HOD	HOD in concerned with TPO arrange the same

02/10/2025	Holiday - Mahatma Gandhi Jayanti	All Depts.	-	-
	Holiday - Dussehra	All Depts.	-	-
07/10/2025	Monthly review meeting of academic activities	All Depts.	Principal, Dean Academics, HODs	-
	Parent's Meet	All Discipline	HOD/Dean Academics	-
09/10/2025 (2pm-5pm)	Expert Talk - for First Year B. - Experts from Industry/Teaching/ Research	All Discipline	DAC/TPO/HOD	HOD [BSH] in concerned with TPO arrange the same
15/10/2025 To 17/10/2025	CA-I for all subjects	All Discipline	CC/DAC/HOD	All faculties preserve marks for filling marks in DBATU portal at the end of semester
06/11/2025	One Day workshop for First Year B Tech students	All Discipline	CC/DAC/HOD	-
07/11/2025	*Attendance Shortage List-I	All Discipline	CC/DAC/HOD	-
10/11/2025 To 14/11/2025	Mid-Semester Examinations	All Discipline	CC/DAC/HOD	-
17/11/2025	Mid-Semester Tests-I Marks	All Discipline	DAC/HOD	-
	Letters & SMS to Parents @ Attendance & Mid-Semester Examinations Performance	All Discipline	CC/DAC/HOD	-
	Online Feedback - 1	All Discipline	CC/DAC/HOD	-
20/11/2025 To 23/11/2025	Holiday - DIWALI	All Depts.	-	-

26/11/2025 To 28/11/2025	CA-II for all subjects	All Discipline	CC/DAC/HOD	All faculties preserve marks for filling marks in DBATU portal at the end of semester
03/12/2025 To 05/12/2025	Remedial Classes	All Discipline	CC/DAC/HOD	-
17/12/2025 To 19/12/2025	Term Work Certification & Submission	All Discipline	CC & Sub. Teacher	Improvement Test, Term Work Certification & Submission
	Laboratory Mock Test	All Discipline	Faculties	Laboratory Mock Test should be conducted by Lab Load Faculties
	Online Feedback - 2	All Discipline	ERP coordinator /CC/HODs	-
25/12/2025	Holiday - Christmas	All Depts.	-	-
26/12/2025	*Attendance Shortage List-II	All Discipline	CC/DAC/HOD	-
02/01/2026	End of Classes	All Discipline	-	-
	Notification of Final Detention List	All Discipline	HOD	-
	Submission of Model Question Paper to Students & Library	All Discipline	Librarian/HOD	Librarian needs to make available these to the students
03/01/2026 To 06/01/2026	Practical/Projects/Mini -project Examinations	All Discipline	Dean Examination	Dean Exam is need to display exam schedule in concerned with university
07/01/2026	Sub. of certificates (STTP/Conf./Workshop etc.) to dept.	All Discipline	Faculties	-
	Submission of course file, CC's notebook to department	All Discipline	Faculties & CCs	-

07/01/2026 To 17/01/2026	End Semester Examinations	All Discipline	Dean Examination	Dean Exam is need to display exam schedule in concerned with university
19/01/2026	Commencement of Classes for Next Semester	All Discipline	-	-
02/02/2026	Result Declaration	All Discipline	-	-

N.B.

- * Students having attendance less than 75% before the declaration of Attendance Shortage List shall not be allowed for respective MSE.
- ** Students should clear their tuition fee for A.Y. 2025-26 in complete on or before 25th Sept. 2025. Failure to this, these students will not be allowed for CA I & II, Mid semester exams and participate in Training & placement activities.

- Faculties should practice interactive & innovative methods for subjects as defined in their course files.
- Faculties should cover 100% syllabus as per University Question Paper to score full marks.
- Faculties should join at right time as per time table for their respective classes.
- Faculties should fulfill all activities / events / workshops/ trainings as assigned to them by HOD / Principal.
- Class Counselor & mentors should maintain record of students counseling in a separate diary for meetings.
- Faculties should make alternative arrangements for class / lab before availing CL/OD/EL/SPL without fail.
- 100% syllabus completion for Laboratory & Classes is mandatory for all faculties.



Dr. D. D. Date

Dean Academics

Dr. D. D. DATE

B.E.(Mech.), M.E.(Design), Ph.D.

Dean Academics

College of Engineering, Osmanabad

Copy to

1. CEO, TPCT
2. Deans / All HOD's - for necessary actions
3. Staff Circulation Copy
4. Office Copy
5. Notice Board
6. Web Copy

Summary: 1) Total Working Days: 120

- 2) Examination, Placement, Training, Workshop, FDP, and R & D activities are mentioned however separate schedule can be maintained by respective heads.
- 3) Expected Instructional days: 90



Dr. V. V. Mane

Principal

Dr. V. V. MANE

Principal

**College of Engineering
Dharashiv - 413 501**